

# LEARNING AGREEMENT for NON-European Partner Universities

**Academic Year 20\_\_ / \_\_**

Field of Studies:

Name of student:	
Sending institution:	Country:

### A) Details of the proposed study programme abroad

Receiving institution: : Fachhochschule Dortmund/ University of Applied Sciences and Arts	Country: Germany
--	------------------

Course unit code (if any)	Course unit title	Number of credits*
	if necessary, continue the list on a separate sheet	Total: _____

Fair translation of grades must be ensured and the student has been informed about the methodology.

\* *country-specific*

## B) Details of recognition at home institution

Course unit code (if any)	Course unit title*	Number of ECTS credits
	if necessary, continue the list on a separate sheet	Total: _____

\* If the study is a mobility window please insert "Mobility Window"

***Commitment***

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties.

Sending and Receiving Institutions undertake to apply all the principles agreed in the Inter-Institutional Agreement. The Sending Institution and the student should also commit to what is set out in the grant agreement.

The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student.

The Sending Institution commits to recognise all the credits gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.

The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Student's signature: \_\_\_\_\_

Date: \_\_\_\_\_

**SENDING INSTITUTION**

We confirm that the proposed programme of study/learning agreement is approved.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Departmental coordinator's name: \_\_\_\_\_

Departmental coordinator's signature: \_\_\_\_\_

**RECEIVING INSTITUTION**

We confirm that this proposed programme of study/learning agreement is approved.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Departmental coordinator's name: \_\_\_\_\_

Departmental coordinator's signature: \_\_\_\_\_

**ATTENTION:**

- The Learning Agreement does not replace the registration of exams via ODS (Online Services for Students) of the University of Applied Sciences and Arts. You will receive your personal access upon enrolment. However, every Faculty has its own deadline for the registration and/or cancelation of exams. If you did not register for an exam via the ODS-System, you will not be permitted to attend the exam. Exclusively exams registered in due time via the ODS (Online Services for Students) can be participated. Further information concerning the ODS can be obtained through your international coordinator or your departmental study Office (Studienbüro).
- Please make sure, that all the examinations you choose lie within your period of stay. The second examination-phase usually extend into the following semester. (For Example: Exams of the summer semester extend into October / Exams of the winter semester extend into April). This examination-phase often lies outside off your period of stay, which leads to a mandatory sign up (semester fee) for the following semester and to an overlap with the return to your home institution