

**Notes for the Departure and Entry of Foreign Students  
Attending National Changhua University of Education**

**Prior to the departure or entry of a foreign student, the student first needs to have a valid passport and original copy of his/her residence permit.**

Consulting unit: Student Affairs Division auxiliary team

Consulting personnel: Ms. Ren Liya

Contact No.: 04- 7232105 ext. 5716

Consulting time: business hours

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**The documents to be carried upon departure and entry are described below:**

**Departure**

**\* Original passport valid for at least six months from the departure date.**

**\* Valid original residence permit**

With the above documents, the student may directly leave for airport and carry out issue exit formalities there.

**Entry**

**\* Original passport valid for at least six months and the valid residence permit**

\* Be sure to properly fill in the yellow ED Card on the plane and hand it over to Taiwan Customs upon entering.

Comments: If the residence permit is expired, an extension first must be issued by the responsible unit (always remember to carry your passport and student ID card); for more information, refer to *Residence Permit Issue*.

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The aforementioned responsible units for issuing residence permits are as follows:

**NATIONAL IMMIGRATION AGENCY**

Website: <http://www.immigration.gov.tw/>

Telephone: (02)2388-9393, verbal consultation hotline (02) 2370-2797, manual service hotline: (02)2389-9983

Address: No. 15, Guangzhou Street, Zhongzheng District, Taipei City

**Taichung Service Station**

Address: Building 1, Gancheng Street No. 91, Nantun District, Taichung City

Service Time: 08:00-17:30 from Monday to Friday, no lunch break

Tel: 04-22549981 ; 04-22542545 ; 04-22541803 ; 04-22548930

Fax: 04-22541655 ; 04-22545662

**Changhua County Service Station**

Address: No. 18, Heping Street, Yuanlin Town, Changhua County

Service Time: 08:00-17:30 from Monday to Friday, no lunch break

Tel: 04-8349614 ; 04-8347640 ; 04-8343307 ; 04-8349095

Fax: 04-8349106